

GREATER FALL RIVER VOCATIONAL SCHOOL DISTRICT COMMITTEE
MINUTES OF REGULAR MEETING
AUGUST 2, 2018

The regular meeting of the Greater Fall River Vocational School District Committee meeting was called to order at 6:01 p.m. by Chairman Paul Jennings with the following persons in attendance: Rajiv Nehra, Renee Howayeck and Joan Menard of Fall River, Donald DiBiasio of Somerset and Jeffrey Begin of Swansea. Also in attendance were Thomas F. Aubin, Superintendent-Director, Elvio Ferreira, Assistant Superintendent/Principal, Deborah Kenney, Business Manager and Atty. Gregory Brilhante, Legal Counsel.

Mr. Jennings called for the roll call.

Mr. Jennings made the following announcement: In accordance with Massachusetts General Law, Chapter 30A, Section 20(f), any member of the public may make an audio or video recording of this public meeting. A member of the public who wishes to record a meeting must first notify the chair and must comply with reasonable requirements regarding audio or video equipment established by the chair so as not to interfere with the meeting. The meeting is not recorded.

Mr. Jennings led the Pledge of Allegiance.

It was moved by Mr. DiBiasio, seconded by Mr. Begin, and voted unanimously to dispense with the reading of the June 12, 2018 minutes and approve them as recorded.

It was moved by Mr. DiBiasio, seconded by Mr. Begin, and voted unanimously to dispense with the reading of the June 21, 2018 minutes and approve them as recorded.

Mr. DiBiasio reported that the MSBA School Building Committee Sub-Committee met earlier in the day. The Sub-Committee is waiting for two more names for the Committee. Mr. DiBiasio was recommended as the Chair of the School Building Committee with Dr. Nehra as Vice Chair. A meeting will be scheduled later in the month to vote on the School Building Committee.

Mr. DiBiasio reported that there are no recommendations for the Policy Change Recommendations. He will meet with Attorney Brilhante to review the recommendations further and will carry this item to the next meeting for approval.

Mrs. Kenney provided the FY17 financials for informational purposes. There were no questions about the financials.

Mr. Aubin reported the following personnel changes:

Mr. Harold Weymouth, Math Instructor, has submitted his letter rescinding his intent to retire.

Mr. Jeffrey Coulombe, Culinary Instructor, has submitted his letter of intent to retire, effective June 28, 2019.

Mr. Steven Cunha has been appointed as Special Education Paraprofessional for the 2018-19 school year at a salary of \$21.50/hour.

Ms. Heather Hughes has been appointed as a Medical Assisting Instructor for the 2018-19 school year at step 8 (\$62,925) plus C+B (\$3,926) for a total of \$66,851 of the DTA salary schedule.

Ms. Makaila Moniz has been appointed as a Career Readiness Instructor for the 2018-19 school year at step 2 (\$50,020) plus C+60 (\$2,441) for a total of \$52,461 of the DTA salary schedule.

Mr. Adam Pimentel has been appointed as a Physics Instructor for the 2018-19 school year at step 6 (\$58,474) of the DTA salary schedule.

Ms. Bonnie Shelton has been appointed as a Special Education Instructor for the 2018-19 school year at step 12 (\$77,876) plus M+30 (\$5,412) for a total of \$83,288 of the DTA salary schedule.

Mr. Silvino Silva has been appointed as a Utility Worker, effective July 22, 2018 at step 7 (\$29.73) of the AFSCME custodial salary schedule.

Mr. Adam Simcock has been appointed as a Machine Tool Technology Instructor for the 2018-19 school year at step 7 (\$60,652) of the DTA salary schedule.

Completed Three Years of Service – Heath Chouinard.

It was moved by Mr. DiBiasio, seconded by Mr. Begin, and voted unanimously to appoint Joseph Bostock as a business/industry member of the Automotive Technology Program for a term of three years.

It was moved by Mr. DiBiasio, seconded by Ms. Menard, and voted unanimously to appoint Ryan Cigarrilha as a business/industry member of the Automotive Technology Program for a term of three years.

It was moved by Mr. DiBiasio, seconded by Ms. Menard, and voted unanimously to appoint David Hipolito, Jr. as a business/industry member of the HVAC Program for a term of three years.

It was moved by Mr. DiBiasio, seconded by Ms. Howayeck, and voted unanimously to appoint Richard Medeiros as a business/industry member of the Automotive Technology Program for a term of three years.

It was moved by Mr. DiBiasio, seconded by Ms. Howayeck, and voted unanimously to appoint Robert Petit as a business/industry member of the Programming and Web Development Program for a term of three years.

Mr. Jennings asked if hiring has been completed for the school year. Mr. Ferreira responded that interviews have been held for a Special Education instructor and Mr. Aubin will receive a recommendation in the coming days.

It was moved by Mr. DiBiasio, seconded by Ms. Menard, and voted unanimously to approve the acceptance of \$5,000 from the Diman Bengal Education Foundation for the purchase of computer tables in the Programming and Web Development Program.

It was moved by Mr. DiBiasio, seconded by Ms. Menard, and voted unanimously to approve the acceptance of a 1988 GMC food truck to the Culinary Arts Program.

Mr. Jennings asked what the food truck will be used for. Mr. Aubin stated that it will serve a dual purpose – instructional and public relations. Mrs. Torres further explained that the truck will need to be modified to provide cooking services. The hope is to visit senior centers and local business to provide students with experience in the food truck environment. Mr. DiBiasio asked Mrs. Torres to refer to the Automotive Technology Program to take a look at the truck – Mrs. Torres explained that the Automotive Technology Program has looked at the truck. Mr. DiBiasio asked if the truck can be used at school sporting events – Mr. Aubin stated as long as the school has the proper licensing.

It was moved by Mr. DiBiasio, seconded by Mr. Begin, and voted unanimously to approve the request from the AAA Driving School for the use of a classroom for the following two sessions: October 2, 2018 – November 20, 2018 - Tuesdays and Thursdays – 2:30 p.m. – 4:30 p.m.; March 26, 2019 – May 14, 2019 - Tuesdays and Thursdays – 2:30 p.m. – 4:30 p.m. The fee for the use of the classroom is \$70 per session.

It was moved by Mr. DiBiasio, seconded by Mr. Begin, and voted unanimously to approve the request from the American Cancer Society's Relay for Life to hold their annual kick-off meeting in the Room 251 Restaurant on September 19, 2018 from 6:00 p.m. – 9:00 p.m. and to waive the use of facilities fee.

A request was received from the Bristol Community College Athletics to use the track for track and field practice for two hours following Diman's practice - Monday through Friday from March 1, 2019 – May 9, 2019. The use fee for each day will be \$150.

Mr. DiBiasio asked if Bristol Community College (BCC) charges Diman for the use of their tennis courts and would it be advantageous to waive the fees on both ends. Mr. Aubin stated that BCC does charge Diman for the use. He will speak to the Athletic Trainer about waiving the fees on both ends. This item will be carried to the next meeting.

It was moved by Mr. DiBiasio, seconded by Mr. Begin, and voted unanimously to approve the request from Pathways to Justice Careers to hold their Student Summer Internship Graduation in the auditorium on Thursday, August 16, 2018 from 4:00 p.m. to 8:00 p.m. and to waive the use fee, but charge the customary custodian fees, totaling \$180.

It was moved by Mr. DiBiasio, seconded by Ms. Howayeck, and voted unanimously to approve the request from the Rotary Club of Fall River for use of the Room 251 Restaurant on Sunday, November 4, 2018 from 6:00 a.m. to 1:00 p.m. and to waive the use fee.

It was moved by Mr. DiBiasio, seconded by Ms. Menard, and voted unanimously to approve the following expenditures: AL Larson - Glunz – Jensen Plate Writer - \$10,450; Breville Culinary – Hei-Vap Rotary Vacuum Evaporator - \$9,500; CAE Healthcare Inc. - Juno Simulation Mannequin – LPN Program - \$14,995; Century Paving - Solar site work- \$6,900; Dell Marketing - VLS VMWare - \$5,979; Electrical Wholesalers Inc. - Supplies for Drafting (Mass CEC Grant) - \$14,293; Fully Inc. - Tables for Programming and Web Development - \$9,999; Garaventa Lift - Crossroads lift - \$10,183; Henry Schein Inc. - Startup supplies for Medical Assisting - \$8,794; JDI - Stadium sound system (three quotes were received - \$8,924, \$9,954, \$13,095) - \$8,924; McKesson Medical - Startup supplies for Medical Assisting - \$8,931; MPS - 120 Statistics and Probability with Applications - \$13,686; Pearson Education Inc. - 100 Geometry Books - \$10,585; Pearson Education Inc. - Medical Terminology Books (Medical Assisting) - \$7,875; Retrofit Technologies 12 HP Workstations; 12 HP DDR4 16GB DIMM; 3 HP Elitebooks - \$17,687.

Ms. Menard asked about the book costs – Mr. Aubin explained that the costs are due to an increase in the following: new AP course (Statistics), additional Geometry books, as well as the Medical Assisting books.

Mr. DiBiasio provided a report on the Housebuilding/Facilities Sub-Committee. One bid was received for the track project. The bid was approved in the Sub-Committee meeting as long as a contract provides the warranty that was specified in the bid – two years labor and materials and five years on the rubber.

It was moved by Ms. Menard, seconded by Mr. Begin, and voted unanimously to approve the track project bid of \$98,800 pending the executed contract.

Attorney Brillhante provided a report on the Grievance Sub-Committee. The AFSCME Grievance 2018-1 was addressed at the Sub-Committee meeting. The grievance was withdrawn and the grievor was not present, therefore, the board denied the grievance.

It was moved by Mr. DiBiasio, seconded by Mr. Begin, and voted unanimously to deny AFSCME Grievance 2018-1.

Mr. Aubin requested that the 2018-19 Fuel Bid be tabled to the September meeting.

It was moved by Ms. Menard, seconded by Mr. Begin, and voted unanimously to approve the contract award for milk for the 2018-19 school year to Lecomte's Dairy, 500 Wood Street, Somerset, MA 02726, at the bid prices as follows: Lecomte's Dairy – 8 oz. bottles - 1% low fat milk - \$0.225; Skim milk -\$0.225; Flavored milk - \$0.225.

Mr. Aubin explained that if the District can provide all of the deliverables by November 19th to the Massachusetts School Building Authority (MSBA), the reimbursement rate of 72.43% will remain. If not, the reimbursement rate could either go up or down, depending on the economy formula that the MSBA uses. The Initial Compliance Certification was submitted on July 17th.

Ms. Menard asked if the MSBA provides the number of school projects that are accepted each year. Mr. Aubin explained that when Diman was invited into the Eligibility Period (December 2017), only sixteen schools were invited in. Mr. Ferreira further explained that only about one-third make it past the Feasibility stage. Mr. Aubin will provide an update on how many school Districts are still in the process. Mr. DiBiasio explained that the School Building Committee list will be finalized by the August 31st deadline.

Mrs. Kenney provided an overview of the 2017-18 financial report and July 2018 financial report. The year ended with a plus balance. The carryforward and recommendations will be placed on the September School Committee agenda. Mrs. Kenney explained that the final cherry funds were received. The District received a little more Chapter 70 funds and the assessments decreased by a small amount. The transportation reimbursement also increased.

Mr. Aubin explained that there was a decrease in Perkins funding – from \$168,000 to \$148,000 because the District is taking less students from Fall River this year. Fall River is receiving \$131,000 in Perkins funding this year. Mrs. Miller explained that once a student is a Diman student, they can move District, which will impact the final numbers.

Mr. Ferreira provided a couple of changes made to the master schedule, which will be provided at the September meeting.

Mr. Aubin reported that the administration has been working through the summer on discipline referrals. Mr. Ferreira further reported that changes will be made to the Saturday School program and disciplinary actions. Mr. Aubin further reported that the administration is looking at data regarding students who leave Diman and why they are leaving.

Items not reasonably anticipated within 48 hours:

Mr. DiBiasio asked about having someone stationed at the front door after school to allow individuals in the building. Mr. Jennings asked that the use of facilities fee schedule be placed on the September agenda for a security fee addition.

It was moved by Mr. DiBiasio, seconded by Ms. Menard, and voted unanimously to approve the use of classroom for the American International College from August 18, 2018 to October 16, 2018 on Tuesdays from 4:15 p.m. 9:15 p.m.

It was moved by Mr. DiBiasio, seconded by Ms. Howayeck, and voted unanimously to approve the Housebuilding contract subject to the executed contract.

It was moved by Mr. DiBiasio, seconded by Ms. Menard, and voted unanimously on a roll call at 6:54 p.m. to enter into Executive Session for the following: Pursuant to M.G.L. c. 30A, §21(a), paragraph 3, to conduct strategy with respect to collective bargaining if an open meeting may have a detrimental effect on the bargaining position of the public body and the chair so declares: DTA Contract, AFSCME Contract, DAA Contract and pursuant to M.G.L. c. 30A, §21(a), paragraph 2, to conduct strategy sessions in preparation for negotiations with nonunion personnel or to conduct collective bargaining sessions or contract negotiations with nonunion personnel – Assistant Superintendent/Principal – Elvio Ferreira; Superintendent-Director – Thomas F. Aubin; Business Administrator – Deborah Kenney – individual contracts. Mr. Begin, Ms. Menard, Mr. DiBiasio, Ms. Howayeck, Dr. Nehra, and Mr. Jennings voting yes.

It was moved by Mr. DiBiasio, seconded by Ms. Menard, and voted unanimously on a roll call at 7:02 p.m. to rise into Open Session.

It was moved by Mr. DiBiasio, seconded by Ms. Menard, and voted unanimously to adjourn at 7:02 p.m.

Respectfully submitted,

Lucy Thompsen

Lucy Thompsen

Materials included: June 12, 2018 Minutes
June 21, 2018 Minutes
Financial Reports