

GREATER FALL RIVER VOCATIONAL SCHOOL DISTRICT COMMITTEE
 MINUTES OF REGULAR MEETING
 OCTOBER 11, 2018

The regular meeting of the Greater Fall River Vocational School District Committee meeting was called to order at 5:32 p.m. by Chairman Paul Jennings, with the following persons in attendance: Rajiv Nehra, Renee Howayeck and Joan Menard of Fall River, Donald DiBiasio of Somerset and Jeffrey Begin of Swansea. Also in attendance were Thomas F. Aubin, Superintendent-Director, Elvio Ferreira, Assistant Superintendent/Principal, and Atty. Gregory Brillhante, Legal Counsel.

Mr. Jennings called for the roll call.

Mr. Jennings made the following announcement: In accordance with Massachusetts General Law, Chapter 30A, Section 20(f), any member of the public may make an audio or video recording of this public meeting. A member of the public who wishes to record a meeting must first notify the chair and must comply with reasonable requirements regarding audio or video equipment established by the chair so as not to interfere with the meeting. The meeting is not recorded.

Mr. Jennings led the Pledge of Allegiance.

It was moved by Ms. Menard, seconded by Mr. DiBiasio, and voted unanimously to dispense with the reading of the September 13, 2018 minutes and approve them, as recorded.

Dr. Ferreira read aloud the student representative report.

Mr. DiBiasio reported that the Policy Sub-Committee is recommending all but the following policies be approved: BBA – School Committee Powers and Duties; BBBA/BBBB – School Committee Qualifications; BDD – School Committee – Superintendent Relationship; DD – Funding Proposals and Applications; DKC – Expense Reimbursement; FF – Naming Facilities; GCCD/GCBA – Professional Staff Salary Schedules; IJOA – Field Trips; KCD – Public Gifts to Schools; GCBB – Employment of Principals; GCQF – Suspension and Dismissal of Professional Staff; GDQD – Suspension and Dismissal of Support Staff; IHBH – Alternative School Programs; and, KGC – Cooperative Education Program.

It was moved by Mr. Begin, seconded by Ms. Menard, and voted unanimously to approve the following policies:

ACE – Nondiscrimination on the Basis of Disability	EC – Buildings and Grounds Management	JLCD – Administration of Medication
ADC – Tobacco	ECA – Buildings and Grounds Security	KBBA – Non-Custodial Parents’ rights
BDE - Subcommittees	EFC – Free and Reduced Price Food Services	KBE – Relations with parent/booster organizations
BDF - Advisory Committees	FA – Facilities Development Goals	KDB – Public’s right to know

BEDB – Agenda Format	GBA – Equal Employment Opportunity	KE – Public Complaints
BEDH – Public Comment at Meetings	GBEA – Staff Ethics	KHB – Advertising in Schools
BHE – Electronic Messaging	GBEB – Staff Conduct	KI – Visitors to School
BIA – New School Committee Member Orientation	GBED – Staff Tobacco	LDA – Student Teaching and Internships
BIBA – School Committee Conferences	GBGB – Staff Personal Security	BEDA – Notice
CB – School Superintendent	GCF – Professional Staff Hiring	DBD – Budget Planning
CBD – Superintendent’s Contract	GCJ – Professional Teacher Status	EEAA – Walkers and Riders
CBI – Superintendent Evaluation	IC/ICA – School Year/School Calendar	FFA – Memorials
CHA – Development of Procedures	ID - School Day	GDO – Evaluation of Support Staff
CHC – Procedure Dissemination	IGB – Support Services Programs	IHA – Basic Instructional Program
DB – Annual Budget	IHAMA – Parental Notification Sex Education	IJLA – Library Resources
DBC – Budget Deadlines	IHB – Special Education	IJOB – Community Resources
DJ – Budget Transfer Authority	IHBEA – English Language Learners	IKF – Graduation Requirements
DGA – Authorized Signatures	IK – Student Progress Reports	JCA – Assignment of Students to School
DJE – Procurement Requirements	JFBB – School Choice	JICFB – Bullying Prevention
DK – Payment Procedures	JICH – Alcohol Drugs and Tobacco	ADF – School District Wellness Policy
EB – Safety Program	JJE – Fundraising	GBED-R – Alcohol Consumption at School Functions
EBB – First Aid	JLCC – Communicable Diseases	GBJA – Confidentiality Policy

It was moved by Mr. DiBiasio, seconded by Mr. Begin, and voted to approved the 2017-2020 Strategic Plan for the LPN Program, as submitted.

Mr. Aubin reported the following personnel changes:

Mr. Tyler Larginha has been appointed as 1st shift utility (Monday-Friday), effective September 10, 2018. This move is a lateral move and he is currently at step 7.

Mr. John Narcizo has been appointed as Director of Continuing Education for the Evening School Program, effective September 10, 2018 as a salary of \$25,000.

Ms. Jennifer Rocha has been appointed as School Nurse, effective October 15, 2018 at step 13 (\$72,963) of the 2018-21 DTA salary schedule.

Mr. Roger Guimond has submitted his letter of intent to retire at the conclusion of the 2018-19 school year.

It was moved by Mr. DiBiasio, seconded by Dr. Nehra, and voted to appoint Jessica Araujo as a parent member of the Electricity Program for a term of one year.

It was moved by Mr. DiBiasio, seconded by Mr. Begin, and voted to appoint Richard Manuels as a business/industry member of the Automotive Collision Program for a term of three years.

It was moved by Mr. DiBiasio, seconded by Mr. Begin, and voted to appoint George Dean as a parent member of the Metal Fabrication and Joining Technologies Program for a term of one year.

It was moved by Mr. DiBiasio, seconded by Mr. Begin, and voted to appoint Nathan Pouliot as a parent member of the Metal Fabrication and Joining Technologies Program for a term of one year

It was moved by Mr. DiBiasio, seconded by Mr. Begin, and voted to appoint Kaelee Treloar as a business/industry member of the Health Assisting Program for a term of three years.

Mr. Aubin provided an update on the October 4th Advisory Board Meeting.

Mr. Begin reported that, at the recommendation of the school nurse interview committee, on a vote of 2-1, to hire Mr. Justin Kochman as the school nurse.

It was moved by Mr. Begin, seconded by Ms. Menard to approve Mr. Justin Kochman as the school nurse – Mr. DiBiasio, Ms. Howayeck, Dr. Nehra and Ms. Menard voting “yes”. Mr. Begin and Mr. Jennings abstain.

Mr. Aubin provided an overview of the nighttime attendant position (part-time position – 17.5 hours per week - \$18/hour). Attorney Brillhante explained that this position is not a newly allocated position as the funds were already budgeted within the security jobs that had been previously approved. The District will implement the security fee. Mrs. Menard explained that she would like to see the school security officer in the school in the evening hours.

It was moved by Mr. DiBiasio, seconded by Mrs. Menard, and voted unanimously to approve the Nighttime Attendant position as outlined in the job description.

Mr. Aubin provided an overview of the classroom training support specialist position (part-time position – 10.5 hours per week - \$45.13/hour). Attorney Brillhante explained that, at the last meeting, the School Committee approved a consultant in the amount of \$25,000. These funds will be used for the position.

It was moved by Mrs. Menard, seconded by Mr. DiBiasio, and voted unanimously to approve the classroom training support specialist position.

Mr. Aubin provided an overview of the IT junior assistant position (part-time position - \$15 hour – less than 20 hours per week).

It was moved by Mr. DiBiasio, seconded by Mr. Begin, and voted unanimously to approve the IT junior assistant position.

It was moved by Mr. DiBiasio, seconded by Mr. Begin, and voted unanimously to approve the request the American Welding Society to hold a vendor's night on November 29, 2018 from 4:00 p.m. – 8:00 p.m. in the Metal Fabrication and Welding shop and to waive the use fee.

It was moved by Mr. DiBiasio, seconded by Mrs. Menard, and voted unanimously to approve the request from the James Tansey Elementary PTO for use of the track for a Fun Run Fundraiser on Saturday, May 4, 2019 from 8:00 a.m. – 1:00 p.m. and to waive the use fee.

Mr. Aubin provided a brief update on the track project.

It was moved by Mr. DiBiasio, seconded by Mrs. Menard, and voted unanimously to approve the request from the Massachusetts Vocational Technical Teacher Testing Program for use of the Machine Tool Technology and Cabinetmaking shops on Saturday, October 27, 2018 from 7:30 a.m. – 2:00 p.m. and use of the Building and Property Maintenance, Cabinetmaking, Machine Tool Technology and Metal Fabrication shops on Saturday, May 4, 2019 from 7:30 am. – 2:00 p.m. and to waive the use fee.

It was moved by Mr. DiBiasio, seconded by Dr. Nehra, and voted unanimously to approve the request from the American International College for the use of additional four Diman classrooms on Tuesdays from October 23, 2018 – December 18, 2018 (4:30 p.m. – 9:15 p.m.). The total cost of this rental will be \$5,600, plus \$1,264.80 (security fee) for a total of \$6,864.10.

It was moved by Mr. DiBiasio, seconded by Mr. Begin, and voted unanimously to accept the donation of a 2001 Chevy Impala to the Automotive Collision Program.

It was moved by Mr. DiBiasio, seconded by Mrs. Menard, and voted unanimously to approve the following expenditures: Able Machine Tool Sales - Doosan DNM 4500 Global Standard Machining Center (purchased through Skills Capital Grant) \$84,812; Brisbon Diesel Service, Inc.- Vehicle repairs to 2005 Ford F350 - \$8,437; Brisbon Diesel Service, Inc. - Vehicle repairs to 1999 International – 3000 Series Bus - \$6,849; Community Connections Inc.- School year 2018-19 supportive employment services - \$25,000; CDW Government -15 – HP laptops - \$7,150; FW Webb Replacement of north air conditioner – library - \$6,217; Marla Shreffler, Psyd -School psychological testing for 2018-19 school year - \$45,000; Retrofit Technologies -75 Chromebooks and 3 Ergotron carts - \$20,469; Southcoast Emergency Medical Services - Special transportation for 2018-19 school year - \$21,600 Sprague Energy Corp. - Oil heating 2018-19 - \$110,000; St. Anne's Hospital - Speech services for the 2018-19

school year - \$20,000; The Nemasket Group- Ed coach for student attending Bridgewater State - \$24,000; Tremblay's Bus Co. After school EXTENDS transportation - \$15,437; Trident Machine Tools - HAAS TL-1 CONC tool room lathes packing quote for four machines (purchased through Skills Capital Grant) - \$133,655; Venus de Milo - 50th Anniversary Celebration - \$13,392.

Mr. Jennings asked if the District is looking to replace the 1999 bus. Mr. Aubin explained that the District plans to look at the transportation fleet for the 2020 budget. Mr. Jennings also asked about the 2005 F350 truck.

Mr. DiBiasio asked about the Community Connections and education coach expense. Mrs. Pacheco explained that the expense is paid through a grant for students who require support of employment services and the educational coach expense is for a student accessing services in the 18-22 year old support services. This is the last year of that educational coach expense.

Mr. Aubin pointed out that there has been increase of 25% in fuel oil for heating.

Mr. Begin asked about the Southcoast Emergency Medical Services expense, Mrs. Pacheco explained that it is a wheelchair van for a student.

Mrs. Torres provided an update on the Housebuilding project. The project is on time – electricity is connected and the project is moving along. The Building Property and Maintenance students are working at the Fall River Rowing Club. As a thank you, the Rowing Club is providing free rowing lessons to Diman students.

Mr. Aubin provided an update on the MSBA. The District Maintenance and Capital Planning Record will be submitted to the MSBA and is the last deliverable of the Eligibility Period. The District is waiting on the Enrollment Certification.

Mrs. Menard asked about the timeframes for the deliverables. Mr. Aubin explained that the Maintenance and Capital Planning Record is not due until the end of March 2019, but the hope is to be on the December MSBA Board Meeting agenda to keep the Feasibility Study reimbursement rate of 72.43%. Mr. Jennings asked about the driveway estimated cost of \$500,000, Mr. Aubin explained that it should be \$5,000,000.

Mr. Aubin provided an overview of District Curriculum Accommodation Plan.

It was moved by Ms. Menard, seconded by Mr. Begin, and voted unanimously to approve the District Curriculum Accommodation Plan, as submitted.

Mr. Aubin requested that the Medical Emergency Response Plan be carried to the next meeting with necessary changes.

It was moved by Mrs. Menard, seconded by Mr. DiBiasio, and voted unanimously to approve the 2018-21 AFSCME Contract, as negotiated.

Mr. Aubin provided a brief overview of the monthly financial report.

Mr. Begin asked about an equipment purchase in Graphic Communications. Mr. Aubin explained that it was a plate machine that was purchased at another school district with a \$7,000 savings.

Mr. Rebello provided an overview of the inverse order usage – every teacher can contractually cover two periods per week. All teacher are being utilized at least once.

Mr. Aubin provided updates on the school calendar. He also provided an update on the District applying for a Greater Fall River Redevelopment Program. The LPN Program had the Council of Occupational Education visit, there are no corrective actions recommended. The District has a commitment from Desktop Metals for the 3D Metal Printer to be presented on December 10th.

The calendar of events was reviewed by members.

It was moved by Mr. DiBiasio, seconded by Mr. Begin, and voted unanimously on a roll call at 6:25 p.m. to enter into Executive Session for the following: Pursuant to M.G.L. c. 30A, §21(a), paragraph 3, to conduct strategy with respect to collective bargaining if an open meeting may have a detrimental effect on the bargaining position of the public body and the chair so declares: AFSCME Contract and DAA Contract. Pursuant to M.G.L. c. 30A, §21(a), paragraph 2, to conduct strategy sessions in preparation for negotiations with nonunion personnel or to conduct collective bargaining sessions or contract negotiations with nonunion personnel: Treasurer – Lisa Rogers and LPN Director – Donna Theodore. Mr. Jennings, Mr. Begin, Ms. Menard, Mr. DiBiasio, Ms. Howayeck, and Dr. Nehra voting yes.

It was moved by Mr. DiBiasio, seconded by Mr. Begin, and voted unanimously on a roll call at 6:45 p.m. to rise into Open Session.

It was moved by Mr. DiBiasio, seconded by Mr. Begin, and voted unanimously to adjourn at 6:45 p.m.

Respectfully submitted,

Lucy Thompsen

Lucy Thompsen

Materials included: September 13, 2018 Minutes
Nighttime Attendant Job Description
Classroom Training Support Special Job Description
IT Junior Assistant Job Description
Maintenance and Capital Planning Record/Proposed Capital Imp. Plan
District Curriculum Accommodation Plan (DCAP)
Medical Emergency Response Plan
Monthly Financial Report