

GREATER FALL RIVER VOCATIONAL SCHOOL DISTRICT COMMITTEE
MINUTES OF REGULAR MEETING
251 STONEHAVEN ROAD, FALL RIVER, MA
ROOM 251 RESTAURANT
APRIL 21, 2022

The regular meeting of the Greater Fall River Vocational School District Committee was called to order at 5:30 p.m. by Chairman Paul Jennings, with the following persons in attendance: Rajiv Nehra of Fall River, Joan Menard of Fall River, Fr. Jay Mello of Fall River, Donald DiBiasio of Somerset and Jeffrey Begin of Swansea.

Also, in attendance were: Elvio Ferreira, Superintendent/Director, Andrew Rebello, Assistant Superintendent/Principal, Paul Kitchen, Director of Finance, Gregory Brilhante, Legal Counsel and Helena Neves, Executive Secretary.

Mr. Jennings called for the roll call.

Mr. Jennings made the following announcement: In accordance with Massachusetts General Law, Chapter 30A, Section 20(f), any member of the public may make an audio or video recording of this public meeting. A member of the public who wishes to record a meeting must first notify the chair and must comply with reasonable requirements regarding audio or video equipment established by the chair so as not to interfere with the meeting.

Mr. Jennings led the Pledge of Allegiance.

It was moved by Ms. Menard, seconded by Mr. Begin and voted unanimously to dispense with the reading of the March 10, 2022 minutes and approved them, as recorded.

Ryan Nadeau, Student Government representative, provided a report on current happenings. Ryan reported on sports, International Club and DECA.

There was no Citizen Input

Dr. Ferreira reported that the FY21 End of Cycle Summative Evaluations have been completed and a summary report was provided to all the members.

Dr. Ferreira requested that members complete the FY22 Mid-Cycle Formative Evaluation and return completed evaluations to Mrs. Neves. Dr. Ferreira is available to answer any questions.

Dr. Ferreira reported on the Advisory Board appointments.

It was moved by Mr. DiBiasio, seconded by Ms. Menard and voted unanimously to appoint the following members to the Advisory Board for a term of three years:

- Mr. Brian Machado as a business/industry member of the Graphic Communications Program Advisory Board.
- Ms. Ava Santos as a student member of the Dental Assisting Program Advisory.

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- Mr. Louis Santos as a parent member of the Dental Assisting Program Advisory Board.
- Kevin Foley as a business/industry member of the Graphic Communications Program Advisory Board.
- Mr. Nathaniel Gyampo as a business/industry member of the Graphic Communications Program Advisory Board.
- Mr. Henry Krauzyk as a parent member of the Graphic Communications Program Advisory Board.
- Ms. Sadie Krauzyk as a student member of the Graphic Communications Program Advisory Board.
- Ms. Colette Hubert as a student member of the Health Assisting Program Advisory Board.
- Mr. Jason Taylor as a business/industry member of the HVAC Program Advisory Board.
- Mr. Codie Ferreira as a business/industry member of the Metal Fabrication and Welding Program Advisory Board.

Ms. Rebecca Viana, Math and AP Computer Science Teacher, has submitted her letter of resignation, effective June 23, 2022.

Mr. DiBiasio left the meeting at 5:37 p.m.

Two letters of intent to retire were received and presented to the Committee

The 2022 Honorary Diploma/Distinguished Graduate nominees will be presented to the Committee at the May meeting.

Mr. Kitchen entered the meeting at 5:38 p.m.

Dr. Ferreira reported on the request by Mrs. Trish Beaudoin and Mrs. Tracey Collins, National Honor Society Advisors, to create a social media account for the National Honor Society.

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It was moved by Fr. Jay, seconded by Ms. Menard and voted unanimously, with Mr. DiBiasio not being present, to approve the proposal submitted by Mrs. Trish Beaudoin and Mrs. Tracey Collins, National Honor Society Advisors, to create a social media account.

Mr. Rebello reported on the SY2022-2023 student handbook.

Ms. Menard asked if any substantial changes were made to the student handbook.

Mr. Zajac reported that minor changes were made to the dress code, cell phone, tardy to school and vaping policies/procedures.

Mr. DiBiasio returned to the meeting at 5:40 p.m.

It was moved by Mr. DiBiasio, seconded by Mr. Begin and voted unanimously to approve the SY2022-2023 student handbook as submitted.

Dr. Ferreira reported on donations.

It was moved by Mr. DiBiasio, seconded by Mr. Begin and voted unanimously to approve the direct donation made by the Diman Bengal Education Foundation to the Advanced Manufacturing Program for the purchase of manuals. The donation was made in memory of a member's brother who was a former Diman student in the program.

It was moved by Mr. DiBiasio, seconded by Mr. Begin and voted unanimously to approve the donation made by the Diman Bengal Education Foundation of \$19,810.62 to fund two projects for the Electronics Department. The donation was made in memory of former Diman graduate (1960), Electronics Teacher, Superintendent - Mr. Joseph Martins.

It was moved by Mr. DiBiasio, seconded by Mr. Begin and voted unanimously to approve the donation made by Piping Systems Inc. to the Heating, Ventilation, Air Conditioning and Refrigeration Program of tools (\$7,773), gift cards (\$100) and a check (\$820).

It was moved by Mr. DiBiasio, seconded by Mr. Begin and voted unanimously to approve the donation made by Mr. Steven Bradham, Plumbing Program Department Head, of industry supplies (\$2,917 value) to the Plumbing Program.

It was moved by Mr. DiBiasio, seconded by Mr. Begin and voted unanimously to approve the donation made by St. Anne's Hospital of \$2,000 to assist in funding the Diman Community Wellness Fest.

Mr. Kitchen requested permission to utilize the Commonwealth's state contract to purchase milk products.

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It was moved by Mr. DiBiasio, seconded by Mr. Begin and voted unanimously to approve the use of the Commonwealth's state contract to purchase milk products.

Mr. Kitchen reported on Student Activity Agency Account Guidelines and Procedures. The proposed guidelines and procedures are being presented as a result of the audit findings. These guidelines and procedures will ensure that everyone knows what the requirements are when using the Student Activity Agency Account. A spreadsheet has also been created and given to all club Advisors as a way to balance the budget and track expenditures for each account.

Dr. Ferreira stated that practices have been in place but these guidelines and procedures will act as a formal document and ensures that everyone follows the same procedures.

It was moved by Mr. DiBiasio, seconded by Mr. Begin and voted unanimously to approve the Student Activity Agency Account Guidelines and Procedures as submitted.

Mr. Kitchen reported on the Student Activity Agency Account financial report. Mr. Kitchen will prepare recommendations on how to address past class balances and will present it at the next meeting.

Mr. Kitchen reported on the FY21 Audit Report. There were two minor findings in the report, which will be addressed in the upcoming school year.

Mr. Kitchen reported on the monthly financial report.

Mr. Kitchen reported on the transfer of funds request.

It was moved by Mr. DiBiasio, seconded by Ms. Menard and voted unanimously to approve the following transfer of funds requests:

| Account | Description | To: | From: |
|--------------------|------------------------------------|------------------|------------------|
| 100.1410.8.310.501 | Business Office - Supplies | 5,000 | |
| 100.1410.8.310.607 | Business Office - Bank Fees | 9,000 | |
| 100.2356.4.509.197 | Professional Dev. - Electronics | 600 | |
| 100.2356.4.504.197 | Professional Dev. - Carpentry | 1,485 | |
| 100.2356.4.555.197 | Professional Dev. - Library | 3,200 | |
| 100.2410.4.506.609 | Textbooks - Dental | 2,655 | |
| 100.2420.4.507.610 | Equipment - Drafting | 1,986 | |
| 100.2420.4.515.610 | Equipment - Metal Fabrication | 8,800 | |
| 100.2420.4.515.611 | Repairs - Metal Fabrication | 2,500 | |
| 100.2430.4.513.503 | Supplies - HVAC | 6,465 | |
| 100.2430.4.514.503 | Supplies - Advanced Manufacturing | 675 | |
| 100.2430.4.516.503 | Supplies - Plumbing | 11,650 | |
| | | | |
| 100.2420.4.514.611 | Repairs - Advanced Manufacturing | | 675 |
| 100.2430.4.509.503 | Supplies - Electronics | | 600 |
| 100.5200.8.000.627 | Medical & Dental Insurance Expense | | <u>52,741</u> |
| | | | |
| | | \$ 54,016 | \$ 54,016 |

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Mr. Kitchen provided an overview of the expenditure approvals

It was moved by Mr. DiBiasio, seconded by Ms. Menard and voted unanimously to approve the following expenditures:

| Vendor | DAC | Total Amt. |
|----------------------------------|--------------------------|--------------|
| GARAVENTA LIFT CO | Building Grounds | \$10,965.45 |
| BRUTE CO | Building Grounds | \$9,975.00 |
| OCEAN STATE MECHANICAL | Building Grounds | \$8,791.00 |
| BARNES NOBLE BOOKSTORE | English Dept | \$5,871.20 |
| DIA MEDICAL USA | LPN-LPN Student Activity | \$7,495.00 |
| RITCHIE AND SONS INC | MFW | \$11,270.00 |
| ELLEVATION EDUCATION | PPS | \$6,250.00 |
| GRADUATE HOTEL | Senior Class | \$13,600.00 |
| BALANCED LEARNING CENTER INC | SPED GRANT | \$30,800.00 |
| WHALLEY COMPUTER ASSOCIATES INC | ESSER III | \$338,083.00 |
| WHALLEY COMPUTER ASSOCIATES INC | ESSER II | \$286,506.00 |
| AMPLIFIED IT LLC | Technology | \$24,000.00 |
| AMPLIFIED IT LLC | Technology | \$10,000.00 |
| FIRST AMERICAN EQUIPMENT FINANCE | Technology | \$40,679.64 |
| FIRST AMERICAN EQUIPMENT FINANCE | ESSER II | \$97,632.65 |
| CANOBIE LAKE | Sophomore Class | \$11,714.00 |
| MOBILE MIND | TITLE I | 18,250.00 |
| JEFF OLLIVEIRRA'S CARPET | Building Grounds | 17,491.36 |

Attorney Brilhante requested to come back to 3.1.m after executive session.

Mr. Begin provided the LPN Sub-Committee report. Mr. Begin provided an overview on the Student Dismissal – SY2022-01 appeal (reported out of order). Mr. Begin further stated that upon review of documentation and evidence, the Sub-Committee has agreed to give the student the opportunity to take the program again from the beginning. The LPN Sub-Committee agreed to recommend the re-admittance of the student into the LPN Program, upon successful completion of a CNA program and proof must be provided prior to re-entering the program.

Mrs. Theodore expressed her concern with the LPN Sub-Committee's recommendation to re-admit the student. Mrs. Theodore further expressed her concern with the student's lack of clinical judgment and patient safety. Mrs. Theodore stated that clinical instructors have monitored and attempted to teach the student by providing one-to-one instruction and supports. The student has

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demonstrated clinical judgement that is beyond skill and theory, which has put patient safety at risk. Both clinical instructors have deemed the student unsafe based on his clinical judgment.

Attorney Brillhante stated that the LPN Sub-Committee has taken into consideration and reviewed the evidence that was submitted. Attorney Brillhante further stated that if upon re-admittance the student does not succeed and further safety concerns arise, the student can be terminated.

It was moved by Mr. DiBiasio, seconded by Ms. Menard and voted unanimously to accept the recommendation of the LPN Sub-Committee to re-admit the grievant upon successful completion of a CNA program and provide the school evidence of completion at the time of re-admittance.

Mr. Begin reported on the LPN tuition increase proposal (reported out of order).

It was moved by Mr. DiBiasio, seconded by Ms. Menard and voted unanimously to accept to the proposed LPN tuition increase for in-district students.

Dr. Nehra provided the Sick Bank Sub-Committee report. Dr. Nehra reported on the request by Ms. Jennifer Carter and Ms. Lindsey Wood for sick bank time.

It was moved by Mr. DiBiasio, seconded by Ms. Menard and voted unanimously to approve the request by Ms. Jennifer Carter and Ms. Lindsey Wood for sick bank time.

Mr. DiBiasio provided the Housebuilding/Facilities Sub-Committee report. Mr. DiBiasio provided an update on the need for the practice fields. The Sub-Committee voted to bring the recommendation to the full Committee to move forward with the surveying and the site development plans for the practice fields.

It was moved by Mr. Begin, seconded by Ms. Menard and voted unanimously to perform the surveying and site development plans for the practice fields.

Mr. DiBiasio requested to move the Housebuilding Program Rules and Regulations and the 2022-2023 Housebuilding Program application to the May meeting.

It was moved by Mr. DiBiasio, seconded by Mr. Begin and voted unanimously to approve the use of facilities request by the Massachusetts Technical Teacher Testing Program the use of shops (Building & Property and Machine Tool) on Saturday, May 7, 2022 and Saturday, May 14, 2022 from 7:00 a.m. to 1:30 p.m. and to waive the facilities fee.

It was moved by Mr. DiBiasio, seconded by Dr. Nehra and voted unanimously to approve the use of facilities request by the National Honor Society to use the Auditorium and Room 251

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Restaurant for the National Honor Society Induction Ceremony on Wednesday, May 18, 2022 from 4:30 p.m. to 7:30 p.m. and to waive the facilities fee.

It was moved by Mr. DiBiasio, seconded by Mr. Begin and voted unanimously to approve the use of facilities request by the Gotta Dance Studio to use the Auditorium and Classroom for dance rehearsals and performances as follows:

June 17, 2022 – 4:00 p.m. to 9:00 p.m. – Auditorium
June 18, 2022 – 11:00 a.m. to 9:00 p.m. – Auditorium & Classrooms
Use of facilities fee breakdown:
Auditorium - \$1,875.00
Classroom - \$350.00
Custodial fee - \$450.00
Security fee - \$474.30
Total cost: \$3,149.30

It was moved by Mr. DiBiasio, seconded by Mr. Begin and voted unanimously to approve the use of facilities request by the Greater Fall River RE-CREATION to use the Auditorium and the locker room for dance rehearsals and performances as follows:

June 29, 2022 – 5:30 p.m. to 7:30 p.m. – Auditorium & Locker Room
June 30, 2022 – 5:30 p.m. to 7:30 p.m. – Auditorium & Locker Room
July 1, 2022 – 5:30 p.m. to 9:30 p.m. - Auditorium & Locker Room
Use of facilities fee breakdown:
Auditorium - \$200.00
Locker Room - \$200.00
Security fee - \$252.96
Total cost: \$652.96

Mr. DiBiasio provided the MSBA update. Westport will hold a Town Meeting on Tuesday, May 3, 2022 to vote on the new Diman project. The School Building Committee will wait until after the May 3rd vote to schedule the next meeting.

Mr. Jennings initiated the discussion on establishing an Oversight Committee for the new building project. Mr. Jennings would like to see members on the Oversight Committee that have construction experience. The Oversight Committee would oversee the new building project beyond its completion.

Mr. DiBiasio stated that the current School Building Committee has established a smaller sub-committee according to MSBA guidelines. The sub-committee has been working with the School Building Committee, the architects and the management company on the progression of the project. Mr. DiBiasio further stated that he will work with the management company on researching the creation of an Oversight Committee and will provide information at the May meeting.

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Mr. Rebello reported on school updates, initiatives and upcoming events

Ms. Menard left the meeting at 6:30 p.m. and returned at 6:33 p.m.

Dr. Ferreira provided the Superintendent's Report.

Attorney Brilhante left the meeting at 6:35 p.m. and returned at 6:37 p.m.

Dr. Ferreira reported on the calendar of events. The SY2022-2023 School Committee meeting dates will be moved to June.

Other items not reasonable anticipated 48 hours prior to the meeting - None

The next School Committee Meeting is scheduled for May 24, 2022 at 7:00 PM.

It was moved by Mr. DiBiasio, seconded by Dr. Nehra, and voted unanimously on a roll call at 6:44 p.m. to enter into Executive Session for the following:

- b. Pursuant to M.G.L. c. 30A, §21(a), paragraph 2, to conduct strategy sessions in preparation for negotiations with nonunion personnel or to conduct collective bargaining sessions or contract negotiations with nonunion personnel: *Individual Contracts - Paraprofessionals, Part-time School Adjustment Counselor, Junior IT Technician, LPN Administrative Support Staff, LPN/ Practical Nursing Program Director, Athletic Director, Division of Continuing Education Bookkeeper, Director of Continuing Education Program, Storekeeper, Cooperative Employment Coordinator, Transition Coordinator, Human Resources Coordinator, Parent Liaison, ESP/Medical Assistant, District Data Specialist, Evening Security Officer, LPN Clinical, Director of Diversity and Equity*
- c. Pursuant to M.G.L. c. 30A, §21(a), paragraph 3, to discuss strategy with respect to collective bargaining or litigation if an open meeting may have a detrimental effect on the bargaining or litigating position of the public body and the chair so declares: LPN Student Dismissal SY2022-01 – **Was not discussed in executive session, as it was resolved in open session.**

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It was moved by Mr. DiBiasio, seconded by Dr. Nehra and voted unanimously on a roll call at 7:39 p.m. to rise into Open Session. Mr. Jennings, Mr. Begin, Ms. Menard, Fr. Jay, Mr. DiBiasio and Dr. Nehra voting yes.

It was moved by Dr. Nehra, seconded by Fr. Jay and voted unanimously to create the position of Director of Diversity and Equity in accordance with the job description developed by Dr. Ferreira.

It was moved by Mr. DiBiasio, seconded by Dr. Nehra, and voted unanimously to adjourn at 7:40 p.m.

Respectfully submitted,
Helena S. Neves
Helena S. Neves

Materials Included:

March 10, 2022 Minutes
FY21 End-of-Cycle Superintendent's Evaluation Summary Report
NHS Social Media Account Proposal
SY2022-2023 Student Handbook
Student Activity Agency Account Guidelines and Procedures
Student Activity Agency Account financial report
FY21 Audit Report
Monthly Financial Report
Request for Transfer of Funds
Expenditure Approvals
Assistant Superintendent/Principal Report
Superintendent's Report
Correspondence