

Instructions for completing online sign off forms: (please email aspen@dimanregional.org for assistance)

1. Login to your Aspen Parent Account
2. Find the widget that says tasks and click the gray initiate button.

Greater Fall River School District 2018-2019

Pages: Family Academics Groups Calendar

Banner

Welcome to the Training Data Base!

Announcements

Recent Activity

Search: [input] Last 30 days

Attendance Grades Conduct

No activity in the specified date range

Published Reports

Filename	DateUploaded	Creator	Description
No published reports			

Workflow

Tasks

Open Tasks

+ Initiate...

Received	Workflow	Task	Subject
No Tasks			

Calendar

3. This pop up will appear. Click the magnifying glass next to Student to select your son/daughter, click ok then click next.

Aspen: Initiate Workflow - Google Chrome

https://training-ma-gfrvsd.myfollett.com/aspens/initiateWorkflow0.do?deploymentId=training...

Initiate Workflow: Workflow Selection Step 1 of 3

Workflow	Parent Permissions Work
Date	8/1/2019
Student	🔍

← Previous Next → 🚩 Finish ✕ Cancel

4. A new pop up will appear that has the information to be completed. Please click on each tab, read the information and check the necessary boxes.

Aspen: Initiate Workflow - Google Chrome

https://training-ma-gfrvsd.myfollett.com/aspen/initiateWorkflow1.do?validWizard=true

Initiate Workflow Details Step 2 of 3

Parent Permissions Workflow Details for [REDACTED]

Technology Acceptable Use	Handbook	Photos	Military Info Release	Sign Off
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Parent Acceptable Use of Technology Policy Sign-Off

Diman Regional Vocational Technical High School provides technology resources to its students for educational purposes. The goal in providing these resources is to promote educational excellence in Diman by facilitating resource sharing, innovation and communication with the support and supervision of the faculty and administration. The use of technology is a privilege, not a right.

With access to computers and people all over the world comes the potential availability of material that may not be of value in the context of the school setting. Diman firmly believes that the value of information, interaction, and the available research capabilities outweighs the possibility that students may obtain materials not consistent with the educational goals of the district.

Diman Regional Vocational Technical High School expects that all students use the computers and computer networks in a responsible, ethical and respectful manner. This policy intends to clarify these expectations. Violations of this policy may result in disciplinary action, a loss of computer privileges, and if appropriate, legal action.

Diman Regional Vocational Technical High School will cooperate with local, state or federal officials conducting an investigation related to any allegedly illegal activities conducted through the Diman computer network. Further, any work on school computers generates an electronic record that may be subject to public disclosure.

Students may not use personal laptop computers in school. Students who use school assistive technology devices must turn in the device at the end of each school year or upon request by a school administrator. Failure to do so, or damage or loss of such device will result in the student

← Previous Next → Finish Cancel

5. Click the Sign Off Tab, enter today's date and any comments. Click next .

Aspen: Initiate Workflow - Google Chrome
https://training-ma-gfrvsd.myfollett.com/aspen/initiateWorkflow1.do

Initiate Workflow: Details Step 2 of 3

Parent Permissions Workflow Details for [REDACTED]

- Technology Acceptable Use
- Handbook
- Photos
- Military Info Release
- Sign Off**

Please enter today's date below confirming you have finished this process

Parent Permission Sign-Off Date *

Please enter any comments you have regarding this process and then Click the NEXT button below to then confirm that you have completed this process.

Parent Permissions Comments

← Previous Next → Finish Cancel

6. On the next page click Finish and you are done!

