

Diman Regional Technical Institute
School of Practical Nursing

COMPLETION, LICENSURE & PLACEMENT FOLLOW-UP PLAN 2022-2024

GOAL: Completion, Licensure & Placement Data is collected and documented to verify the achievement of Program Outcomes

GOAL ESTABLISHED: January 2011 – Reviewed Yearly in November

OBJECTIVE	STRATEGIES	PERSON (S) RESPONSIBLE	ANTICIPATE D COMPLETIO N/ EVAL. DATE	OBJECTIVE MET, UNMET, IN PROGRESS
Data compiled on completion rates of each class meeting minimum requirements	Documentation of completion rates of most recent graduating class – preparation of COE, CPL form and annual report to MA Board of Registration in Nursing (BORN)	Program Director	Annually (November)	COE Report not completed – delay from COE on new software to be released Report due March 2023 Objective Not Met – November – Objective Met- Annual BORN report submitted October 2022 meeting minimal requirements
Data compiled on licensure rates of each class	Review quarterly BORN licensure report to evaluate if graduates are passing on first attempt– Utilize report information to complete COE CPL report and annual BORN report.	Program Director	Annually (March)	Objective met – Annual BORN report submitted October 2022 with 96% first time pass licensure rate Objective Ongoing- COE report due March 2023

<p>Systematic and continuous information collected focuses on program effectiveness and relevance to job requirements</p>	<p>The Graduate Survey collects the following data on the completers: -contact information -year of graduation -advanced education -evaluation of preparedness R/T program objectives -preparation for NCLEX-PN -program strengths & areas for Improvement of quality of program outcome</p> <p>The Employer Survey provides feedback as to how well the completer was prepared to meet the program objectives</p>	<p>Program Director/Chair Program Evaluation Committee</p> <p>Program Director/Chair Program Evaluation Committee</p>	<p>Annually June</p> <p>Annually</p>	<p>Graduate Survey includes questions related to required data collection Objective Not met – survey to be sent in December 2022 (6 months post-graduation)</p> <p>The Employer survey includes questions related to required data collection Objective Met – 2021 graduates– Objective Ongoing for 2022 graduates Surveys to be sent in December after Advisory Board meeting</p>
<p>Collection of job Placement data to determine placement rate that meets minimum requirements</p>	<p>The Graduate Survey is distributed to all PN graduates 6-12 months after graduation. Completers are contacted via email, phone, mail, USPS, and Facebook.</p> <p>Employer Surveys are distributed to Employers of program graduates via mail, email, and distribution by Program clinical faculty with a goal of 50% return rate. Preparation of COE – CPL form</p> <p>Data from Graduate & Employer Surveys is compiled</p> <p>Student achievement of nursing competencies is evaluated along with: -program reports -NCLEX results -completion data Trends are identified and revisions to the program are made as necessary</p>	<p>Program Director/Chair Program Evaluation Committee/Faculty</p>	<p>January</p> <p>June</p>	<p>Graduate survey returns from Class of 2021 Objective Met – January 2021 data collected on return to school, employment, rate of pay via email/phone</p> <p>Employer Survey returns from Class of 2021 Objective Not Met January 2022 only 3 facilities returned surveys</p> <p>Objective met – Graduate Surveys Objective not met – employer surveys</p> <p>Documented in SEP Minutes Objective -ongoing</p>

Compilation of Placement Data is used to evaluate and improve the quality of the program	Summary of placement data results are communicated to faculty, Advisory Board and administration	Program Director/Faculty		Results reviewed at Spring Advisory Board Meeting and Program Evaluation Meeting Objective met spring 2021 and data distributed
Communication Network between staff, faculty, business, students	Annual Career Fair -Held at Diman Regional School of Nursing -representatives from various agencies that employ LPNs invited	Program Director	June	In person job fair in collaboration with Bristol Plymouth School of Nursing Objective Met – June 2021

Counseling of Students Job Placement	<p>Year-long Communication Faculty/staff will notify students of job opportunities via bulletin board postings -Employers will contact program when job openings occur and as students near graduation</p> <p>Self-assessment of strength, weakness & career goals. -Resume Preparation Interview Preparation -proper dress -common questions</p> <p>Advanced education guidance - Community College guest speaker</p>	Program Director/Faculty/Staff Program Director	May May	<p>Ongoing</p> <p>Term IV Leadership course covers self-assessment, resume and interview preparation Objective – Met June 2022 Director instructed regarding resumes and interviewing</p> <p>Objective not met – June 2022 Local college unable to provide presentation</p>
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Maintenance of Completer Records	All completer placement records will be stored electronically and in hard copy in the LPN Office - Completer placement records will be used to measure the success of the institution in achieving its mission -information obtained will be compiled into report for CPL	Program Director/Bookkeeper	June	Class of 2021 placement surveys collected and stored electronically and in hard copy form. Objective met
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Sample of Employers
Catholic Memorial Skilled Nursing & Rehabilitative Care
Alden Court Nursing Home
Pediatrics Associates
Sacred Heart Nursing & Rehabilitative Care
WATC

***Plan for Completion, Licensure & Placement is publicly available on www.dimanregional.org**